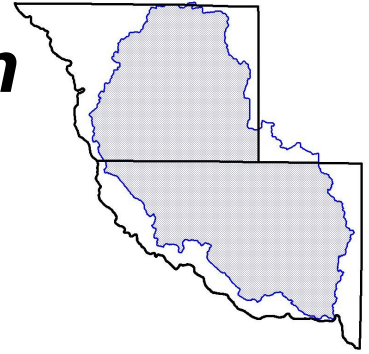


Elk River Watershed Association

**A Joint Powers Board of Benton and Sherburne Counties
and Soil and Water Conservation Districts**

**c/o Sherburne Soil and Water Conservation District
425 Jackson Avenue NW Elk River, MN 55330
(763) 220-3434**



Elk River Watershed Association

Regular Board Meeting Notes as recorded by Amanda Guertin

Monday, November 18, 2019, 9:00 A.M.

Sherburne History Center, Becker, MN

Attendance: Barbara Burandt, Joe Jordan, Jason Selvog, Dan Cibulka, Francine Larson, Gerry Maciej, Amanda Guertin, Brian Kaschmitter, Mark Lefebvre, Ed Popp

The meeting was called to order by Chairman Joe Jordan at 9:15 AM.

1. **Review & Approval of the Agenda:** Motion by Ed Popp and second by Brian Kaschmitter to approve the agenda. All were in favor. The motion passed.
2. **Review & Approval of the Previous Meeting Minutes:** Motion by Mark Lefebvre and second by Popp to approve the September 16, 2019 board meeting minutes. All were in favor. The motion passed.
3. **Review August Meeting Financial Reports:** Francine Larson presented the monthly Treasurer's Report and Account Quick Report.
4. **Review and Approve August Accounts Payable:** Larson presented the Accounts Payable Report. Motion by Popp and second by Barbara Burandt to approve the Accounts Payable Report. All were in favor. The motion passed.
5. **Approval of Final Audit:** Larson presented final audit invoice and noted the audit will be completed in February 2020. Motion by Popp and second by Lefebvre to approve final audit. All were in favor. The motion passed.
6. **Consider Purchasing MCIT Extended Reporting Period Coverage:** Gerry Maciej stated that MCIT Extended Reporting Period Coverage can be purchased in order to extend the period of time you are able to file a claim. Maciej stated that rates for purchasing the extended coverage as follows; 1 year - \$425, 2 year - \$531, 3 year - \$638, 4 year - \$691. Maciej noted that active project contracts have a 10-year grant agreement which will be in effect until 2023. The Board discussed having the extended coverage through the grant agreement time period would be a benefit and that price difference between 3 and 4 years of coverage is minimal. Motion by Popp and second by Burandt to purchase the 4-year extended reporting period coverage. All were in favor. The motion passed.
7. **Authorize Resolution and Letter Terminating the ERWA:** Maciej presented resolution and letter terminating the ERWA. Motion by Jason Selvog and second by Burandt to approve and sign resolution and ERWA termination letter. All were in favor. The motion passed.
8. **Consideration of Remaining Funds:** Larson stated that based on October program summary and final per diem payments, the funds remaining will be approximately \$48,000. There was discussion about on-going projects. Selvog and Larson suggested splitting the funds 50/50 between Benton and Sherburne, Kaschmitter further specified that funds should be distributed to each SWCD. Motion by Popp and second by Lefebvre to distribute funds equally between Benton and Sherburne SWCD's on December 31st. All were in favor. The motion passed.
9. **A: Authorize November Meeting as Final ERWA Meeting:** Motion by Lefebvre and second by Selvog to authorize November meeting as the final ERWA Meeting. There was discussion about allowing the SWCD Managers to have the ability to call a meeting before the end of the

year if something unforeseen comes up. Motion by Popp and second by Selvog to amend motion to be contingent upon SWCD managers discretion. All were in favor of the amendment. The motion passed. Jordan called the question on the amended motion. All were in favor. The motion passed.

B: Approve 2019 Per Diems: Motion by Lefebvre and second by Kaschmitter to approve 2019 per diems. All were in favor. The motion passed.

10. **SWCD Staff Update:** Dan Cibulka shared that Sherburne SWCD recently held their annual volunteer appreciation event and their volunteer list has been growing each year. Additionally, he noted that the no wake ordinance during high water elevation periods on the Briggs Lake chain was in effect 7 times this year. There is some evidence that high-water elevation periods correlate with higher levels of phosphorus. Water stabilization study by Wenck will include recalibration of existing model and will require additional survey work.
11. **Member Updates:** Kaschmitter commented on the valuable work achieved by the ERWA.
12. **Adjourn:** Motion by Kaschmitter and second by Popp to adjourn the meeting. All were in favor. The motion passed. The meeting adjourned at 10:06 AM.